



Yellow Cat Recruitment Ltd  
Unit 12.3.2, The Leathermarket  
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## Timesheet

Please ensure your timesheet reaches us no later than 12 midday on Monday

Temp Name: \_\_\_\_\_

Temp Signature: \_\_\_\_\_

Nature of Assignment: \_\_\_\_\_

Week Beginning: \_\_\_\_\_

| Day & Date | Start time | Finish time | Lunch break | TOTAL HOURS |
|------------|------------|-------------|-------------|-------------|
| Monday     |            |             |             |             |
| Tuesday    |            |             |             |             |
| Wednesday  |            |             |             |             |
| Thursday   |            |             |             |             |
| Friday     |            |             |             |             |
| Saturday   |            |             |             |             |
| Sunday     |            |             |             |             |

Please note that hours must be shown to the nearest ¼ hour

Total weekly hours to be charged: \_\_\_\_\_ hours

I confirm and agree that the total weekly hours have been satisfactorily worked by the temporary worker and that payment in respect thereof will be made according to your terms of business, which I have received from you and accept as the basis of this transaction.

Client Name: \_\_\_\_\_

Client Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_